

CORPORATE GOVERNANCE PANEL PROGRESS REPORT

Panel Date	Decision	Response	Date for Action	Officer Responsible
29/1/14	<p><u>Internal Audit Interim Progress Report</u></p> <p>Internal Audit Manager to review the service delivery targets.</p> <p>Request that future reports include comparisons from previous years.</p>	Details of the outcome of the review will be reported to the Panel in the Internal Audit half year progress report.	November 2014 b	Internal Audit & Risk Manager
14/05/14	<p><u>Employee Handbook</u></p> <p>Following the receipt of comments from the Employment Panel, the final versions of the handbook to be reviewed by the Chairman and Vice Chairman of the Corporate Governance Panel prior to the documents resubmission for adoption to full Council on 30th July 2014.</p>	Employment Panel considered the handbook on 1 July. One, non-contentious change requested and made. Chairman and Vice-Chairman approved.	Full Council meeting – 30 July 2014.	Internal Audit & Risk Manager
14/05/14	<p><u>Monitoring the Effectiveness of the Control Environment: Value for Money</u></p> <p>Request for an annual report on the arrangements in place to support the achievement of value for money.</p>	Report to be prepared for September meeting.	25 September 2014	Head of Resources
14/05/14	<p><u>Work and Training Programme</u></p> <p>A formal training session to be arranged and invitations extended to Committee Members from other Cambridgeshire Authorities.</p>	Training has been arranged	11 September 2014	Internal Audit & Risk Manager
14/05/14	<p><u>Review of the Councils Constitution</u></p> <p>Recommendations to Council</p>	Approved by Council at its meeting on 4 th June 2014.	4 June 2014	Senior Democratic Services Officer

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14/05/14	<u>Review of the Internal Audit Service</u> Request that where agreed audit actions have not been implemented on time, the relevant Assistant Director attends a meeting of the Corporate Governance Panel to explain the reasons for their non-introduction.	.	On-going	Internal Audit & Risk Manager
14/05/14	<u>Grant Certification 2012/13</u> Letter to be sent to the Local Government Associations outlining the Panel's concerns over the cost to the authority of auditing benefit claims and requesting that the criteria for taking a second sample be adjusted to only require this if errors in the previous round of sampling are material.	Letter sent 10 th June 2014	May/June 2014	Head of Resources.